

CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, April 17th, 2023 7:00 PM

I. Board Meeting Called to Order

Board Members present: J. Vaughn, C. Westerlund, M. Roubitchek, L. Ross. and V. Ross. Please note: Director Byers was also present. D. Holden and J. Moore were absent.

II. Recognition of Visitors / Public Comments

No visitors or members of the public were present.

III. Approval of the Minutes from March 20, 2023:

A. Library Director Evaluation Committee

A motion to approve the Library Director Evaluation Committee minutes was made by J. Vaughn, and seconded by V. Ross. The motion passed.

B. Regular Board Meeting

A motion to approve the Regular Board Meeting minutes was made by C. Westerlund, and was seconded by J. Vaughn. The motion passed.

IV. Treasurer's Reports / Review of Payments

A motion to approve the Treasurer's Reports and Review of Payments was made by C. Westerlund, and was seconded by J. Vaughn. The motion passed.

V. Reports

A. Library Director's Report/APPROVAL

We have migrated to a self holds system, and the result has been overwhelmingly positive. The only confusion has come when the patron cannot find the barcode in order to scan the item. With time, and education, we see our patrons adapting well to this change in our service model.

We welcomed Rachel Shew to be our first Business Manager in early April. Training with Erica, and other staff is ongoing.

A motion to approve the Library Director's Report was made by L. Ross, and was seconded by V. Ross. The motion passed.

B. FY24 financial outlook update

Director Byers shared the comparison between tax levies for this current year, and the next.

C. Newspaper Articles

Please see the enclosed board packet for newspaper articles published in the past month.

D. Friends of the Library Update

The Friends are preparing for their annual booksale in July.

E. Library Foundation Report

The launch date for their fundraising campaign in June 9th, during the Summer Reading Program kickoff.

F. Art Committee Update

Our current show highlights the talents of husband and wife team, Rod and Rosemary Buffington. Their show is entitled, "Play Ball," as it focuses on baseball.

G. Other

There were no other reports.

VI. Unfinished Business

A. Other

There was no unfinished business.

VII. New Business

A. Capital Improvement Plan / DISCUSSION

The Facilities Assessment, provided by Graham and Hyde were discussed. The board agreed to wait until this document was shared with our financial planner, Meristem investors before moving forward further.

B. Appointment of a new Trustee / DISCUSSION

Executive Session 5ILCS120/2(c)(3) (if deemed necessary)

Board candidates from last year were discussed. Director Byers was tasked with asking the Board's second pick if he was still interested in serving, and report back next month. If he is not interested or able, then the board will discuss next steps at their May meeting.

C. Other

There was no other new business to discuss.

VIII. Announcements

A. Next Board Meeting: May 15th 2023 at 7:00 p.m.

B. Library Foundation Meeting: May 3rd 6:30 p.m., at La Fiesta

C. Statement of Economic Interest Statements: Due May 1st

D. Thank you to Leslie Ross and Dan Holden for their service to our library!

IX. Adjournment

A motion to adjourn was made at 8:48 p.m. by J. Vaughn, and was seconded by L. Ross. The motion passed.