

CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, May 20th, 2024 7:00 PM

I. Board Meeting Called to Order

Board President M. Roubitchek called the meeting to order at 7:02 p.m. The following board members were present: C. Westerlund, J. Vaughn, V. Ross, D. Roberts. Director Byers was also present.

Board Members Absent, J. Moore, R. Whelpley

II. Recognition of Visitors / Public Comments

Board President M. Roubitchek welcomed the Board Trustees of Waverly Library

III. Approval of Minutes – motion J. Vaughn, 2nd D. Roberts, motion approved

- A. Director Evaluation Committee Meeting – April 15th, 2024
- B. Board of Trustees Meeting – April 15th, 2024
- C. Executive Session Minutes from Board of Trustees Meeting – April 15th, 2024
- D. Survey Committee Meeting – April 27th, 2024

A motion to approve the Director Evaluation Committee Meeting, Board of Trustees Meeting, Executive Session Minutes from Broad of Trustees Meeting and the Survey Committee Meeting was made by J. Vaughn and seconded by D. Roberts. The motion was approved.

IV. Treasurer’s Reports / Review of Payments

Board Treasurer V. Ross & Director Byers reviewed the financial reports for April.

A motion to approve the Treasurer’s Reports / Review of Payments was made by J. Vaughn and seconded C. Westerlund. The motion was approved.

V. Reports

A. Library Director’s Report/APPROVAL

Director Byers gave an update on all the library happenings for the month.

A motion to approve the Library Director’s Report was made by J. Vaughn and seconded by D. Roberts. The motion was approved.

B. Newspaper Articles

Please see board packets for all the news articles published during the month.

C. Friends of the Library

- Two board members are leaving the board. Discussions on replacements have begun.
- Membership will now be run as a fiscal year vs. calendar year.

D. Library Foundation Report

- Waiting for more detailed drawings for what we need to move forward on The Backyard Project.

E. Art Committee Update

- Linda Post-Lucas' show will be up until the end of the month, and then we will feature artist Mary Ellen Strack.

F. ILA Report

- Director Byers' gave an update on ILA.

G. Other

There was no other business to discuss.

VI. Unfinished Business

A. Parking Lot/Partnership with St. Joseph the Worker Church / DISCUSSION

A discussion was had about the parking lot / partnership with St. Joseph The Worker Church.

B. Long-term Financial and Building Needs / DISCUSSION

A discussion was had about the long-term financial and building needs.

C. Library Community Survey / APPROVAL

A motion to approve the Library Community Survey was made by D. Roberts and seconded by J. Vaughn. The motion was approved.

D. Other

There was no other business to be discuss.

VII. New Business

A. Proposed Budget FY 24-25

Executive Session 5ILCS120/2(c)(2) / REVIEW

Board President M. Roubitchek as the board to review the proposed Budget FY24-25, and to submit any questions to D. Byers before the next board meeting.

B. FY25 Non-Resident Fee / APPROVAL

A motion to approve FY25 Non-Resident Fee was made by C. Westerlund and seconded by J. Vaughn. The motion was approved.

C. FY25 Meeting Dates / APPROVAL

A motion to approve FY25 Meeting Dates was made by J. Vaughn and seconded by V. Ross. The motion was approved.

D. 4-85 Reference Services Policy / APPROVAL:

A motion to approve 4-85 Reference Services Policy was made by C. Westerlund and seconded by V. Ross. The motion was approved.

E. Other

There was no other business to discuss.

VIII. Announcements

- A. Next Board Meeting: June 17th at 7 p.m.

IX. Adjournment Motion

A motion was made by J. Vaughn and seconded by C. Westerlund to adjourn the meeting. The motion approved. The meeting adjourned at 8:15 p.m.