

**CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA**

Monday, September 16th 2024 7:00 PM

1. Public hearing on Combined Annual Budget and Appropriation Ordinance No. 2025-2 called to order
2. Public Comments
3. Public Hearing Adjourned

I. Board Meeting Called to Order

II. Recognition of Visitors / Public Comments

Any person may comment on issues or ask questions of the Board, subject to reasonable constraints. The individuals appearing before the Board are expected to identify himself or herself and be brief. Comments shall be limited to five minutes

III. Recognition of guest, Jim Legg, Estes, Bridgewater and Ogden

IV. Approval of Minutes

- A. Regular Meeting Minutes – August 19, 2024
- B. Special Meeting Minutes – August 12, 2024
- C. PR/Marketing Working Group Minutes – August 29, 2024
- D. Special Meeting Minutes – September 9, 2024

V. Treasurer’s Report / Review of Payments

VI. Reports

- A. Library Director’s Report / APPROVAL
- B. Friends of the Library Update
- C. Library Foundation Report
- D. Art Committee Update
- E. ILA Report
- F. Tax Receipts Update
- G. Working Group Reports:
 1. Finance
 2. Volunteers
 3. PR/Marketing
- H. Other

VII. Unfinished Business

- A. Building Repair and Financial Planning / DISCUSSION
- B. Other

VIII. New Business

- A. Combined Annual Budget and Appropriation Ordinance No. 2025-2 / APPROVAL
- B. Estimate of Revenues by Source / APPROVAL
- C. FY24 Special Reserve Transfer / APPROVAL
- D. FY24 Audit / APPROVAL
- E. FY25 Audit Firm /APPROVAL
- F. 4-100 Computer and Internet Acceptable Use Policy / APPROVAL
- G. Levy & Assessment of Taxes Ordinance No. 2025-3 / REVIEW
- H. Per Capita Requirements: Serving our Public 4.0 / REVIEW
 - a. Chapter 5: Building Infrastructure and Maintenance
 - b. Chapter 6: Safety
 - c. Chapter 7: Collection Management
- I. Other

IX. Announcements

- A. Next Board Meeting: October 21st, 2024

X. Adjournment