

CHATHAM AREA PUBLIC LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
Monday August 12th 2024 6:00 PM

I. Board Meeting Called to Order

President Roubitchek called the meeting to order at 6:15 p.m. The following board members were present: C. Westerlund, J. Vaughn, D. Roberts, J. Moore, R. Whelpley, V. Ross (joined the meeting at 7:02 p.m.). Director Byers was also present.

II. Recognition of Visitors / Public Comments

No visitors were present

III. Unfinished Business

A. Community Survey Data / REVIEW

M. Roubitchek open the floor for the trustees to give their thoughts about the information shared from June's community survey. Discussion on this topic was had.

B. Long-term Financial and Building Needs / DISCUSSION

M. Roubitchek discussed the priorities that the Trustees shared with Amy prior to the start of the meeting.

C. Other

There was no other business to discuss

IV. New Business

A. Working Groups / APPOINTMENT

M. Roubitchek appointed the following trustees to ad-hoc working groups:

1. Marketing/PR: J. Vaughn, D. Roberts & C. Westerlund
2. Finance: R. Whelpley & M. Roubitchek
3. Volunteers: J. Moore & V. Ross

B. Focus Group Planning / DISCUSSION

Discussion regarding when to have focus groups with members of the community was had. It was determined to have meetings on Saturday, September 28th at 10:00 a.m. and Wednesday, October 2nd at 6: 30 p.m.

V. Announcements

- A. Next Board Meeting: August 19th 2024

VI. Adjournment

A motion to adjourn was made by J. Moore and seconded by J. Vaughn. The motion was approved. The meeting adjourned at 7:44 p.m.