

CHATHAM AREA PUBLIC LIBRARY DISTRICT
FINANCE COMMITTEE MEETING MINUTES
Monday, August 25th, 2025, 5:30 PM

- I. Board Meeting Called to Order** – M. Roubitchek called the meeting to order at 5:31 pm. Those in attendance were Trustee R. Whelpley, Director A. Byers, and Business Manager E. Beeman.
- II. Recognition of Visitors / Public Comments** – There were no members of the public in attendance.
- III. Unfinished Business**
 - a. Building Repair and Financial Planning – The committee members discussed possible financial options to address the water infiltration issues on the East and North side of the building, while also ensuring there is future funding for emergencies or other costly maintenance repairs.
 - b. Health Insurance – A. Byers shared an update on the recent transition to Blue Cross/Blue Shield and Medicare through Bank of Springfield.
 - c. Pension Plan – The Committee discussed the recent proposal for transitioning to the SIMPLE IRA plan for library staff members.
 - d. Other – There was no other business to discuss.
- IV. New Business**
 - a. Other - There was no other business to discuss.
- V. Announcements** – There were no announcements.
- VI. Adjournment** – M. Roubitchek adjourned the meeting at 6:30 pm.