

CHATHAM AREA PUBLIC LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
Monday, November 24th, 2025, 6:30 PM

1. Truth-in-Taxation Public Hearing Levy and Assessment of Taxes for the Chatham Area Public Library District for the Fiscal Year Beginning July 1, 2025, and ending June 30, 2026. No. 2026-3 called to order – President M. Roubitchek called the public hearing to order at 6:31 pm. Board members present included M. Roubitchek, C. Westerlund, D. Roberts, V. Ross, and J. Moore. Trustee R. Whelpley joined by phone. J. Vaughn was absent. Director Byers was also present.

2. Public Comments – M. Roubitchek gave a brief history regarding the April referendum and the legal budgetary steps that followed. One member of the public, Phil Fahs, was present and asked if this was a new tax unrelated to the April referendum. M. Roubitchek explained the process and that the April referendum brought on this hearing, and that no, this is not a new tax unrelated to the April referendum. There were no further questions from members of the public.

3. Public Hearing Adjourned – M. Roubitchek adjourned the public hearing at 6:38 pm.

- I. **Board Meeting Called to Order** – M. Roubitchek called the special meeting to order at 6:39 pm. Board members present included M. Roubitchek, C. Westerlund, D. Roberts, V. Ross, and J. Moore. Trustee R. Whelpley joined by phone. J. Vaughn was absent. Director Byers was also present.

M. Roubitchek explained the process for allowing a Trustee to be a voting member via phone according to the CAPLD bylaws and requested approval for R. Whelpley to remain a voting member via phone due to an injury. **The motion to approve R. Whelpley's ability to be a voting member via phone was made by D. Roberts and seconded by V. Ross. The motion passed.**

- II. **Recognition of Visitors / Public Comments** – There were no visitors present.

III. **New Business**

A. **Levy and Assessment of Taxes for the Chatham Area Public Library District for the Fiscal Year Beginning July 1, 2025, and ending June 30, 2026. No. 2026-3 - The motion to approve the Levy and Assessment of Taxes for the Chatham Area Public Library was made by J. Moore and seconded by C. Westerlund. A roll call was conducted, and all members present voted in the affirmative. The motion passed.**

B. **CAPLD Constitution and Bylaws** – A motion to approve the updated bylaws was made by D. Roberts and seconded by V. Ross. The motion passed.

C. **Other** – There was no other business to discuss.

I. **Announcements**

A. Special Meeting and Public Hearing: December 1st, 2025, at 5:00 p.m.

B. Special Meeting: December 8th, 2025, at 6:00 p.m.

C. Next Regular Board Meeting: January 19th, 2026, at 5:30 p.m.

- II. **Adjournment** – A motion to adjourn the meeting at 6:43 pm was made by C. Westerlund and seconded by V. Ross. The motion passed.