

**CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
Monday, April 20th, 2026 7:00 PM**

Board Meeting Called to Order

Board President M. Roubitchek called the meeting to order at 7:05 p.m. The following board members were present: J. Vaughn, D. Roberts, R. Whelpley, V. Ross, C. Westerlund, J. Moore. Director Byers & Business Mgr. E. Beeman were also present.

Recognition of Visitors / Public Comments

No visitors or public comments.

Approval of the Minutes

Library Director Evaluation Committee Meeting Minutes: March 16, 2026

A motion to approve the Library Director Evaluation Committee Meeting Minutes on March 16, 2026 was made by D. Roberts and seconded by J. Vaughn. The motion was approved.

Regular Library Board Meeting Minutes: March 16, 2026

A motion to approve the Regular Library Board Meeting Minutes on March 16, 2026 was made by J. Moore and seconded by V. Ross.

Special Library Board Meeting Minutes: April 2, 2026

A motion to approve the Special Library Board Meeting Minutes on April 2, 2026 was made by C. Westerlund and seconded by J. Vaughn. The motion was approved.

Treasurer's Reports / Review of Payments

Treasurer V. Ross and Director Byers reviewed the Treasurer's Reports / Review of Payments.

A motion to approve the Treasurer's Reports / Review of Payments was made by J. Vaughn and seconded by C. Westerlund. The motion was approved.

Reports

President's Report

No update as of right now

Library Director's Report/APPROVAL

See board packet for Library updates from Library Department Heads

A motion to approve the Library Director's Report was made by D. Roberts and seconded by J. Vaughn. The motion was approved.

Friends of the Library and Library Foundation Update

Kay will be retiring at the end of May, and in lieu of a party there will an Open House to celebrate her.

Art Committee Update

Donald Landry's Exhibit is currently on display. We had a lovely reception this past weekend to celebrate his work

ILA Report

Director Byers gave an update on ILA, including that the ILA Director is stepping down. A search committee has been put together, which includes Director Byers, to begin the search for a new director. She also noted that her board term is nearing the end, as her time on the board will end in June.

Other

Unfinished Business

Public Bidding Documents for Building Envelope and Roof Repair Project /APPROVAL

A motion to approve the Public Bidding Documents for Building Envelope and Roof Repair Project based on conditional pending format and updates was made by J. Vaughn and seconded by R. Whelpley. A roll call vote was taken. The motion was approved.

Other

New Business

Naming Right's- Bradley Lund Lego Lending Library /APPROVAL

A motion to approve the Naming Rights – Bradley Lund Lego Lending Library was made by J. Vaughn and seconded by J. Moore. The motion as approved.

Library Director Evaluation/ APPROVAL

A motion to move into Executive Session was made by C. Westerlund and seconded by J. Moore. The motion was approved.

During the executive session a discussion of Director Byers' job performance and salary for FY26 occurred.

A motion to adjourn the executive session was made by D. Roberts and

seconded by J. Vaughn. The motion was approved.

A motion to approve the Library Director's Evaluation and salary increase was made by J. Vaughn and seconded by D. Roberts. The motion was approved.

Other

Announcements

Next Board Meeting: May 18th, 2026, at 7:00 p.m.

Share your retirement well-wishes with Kay from our Bookstore by May 18th

Adjournment

A motion to adjourn the meeting was made by J. Vaughn and seconded by C. Westerlund. The motion was approved and the meeting adjourned at 7:50 pm.