

**CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, July 20th, 2026 7:00 PM**

Board Meeting Called to Order

Board President M. Roubitchek called the meeting to order at 7:01 p.m. The following board members were present: J. Vaughn, C. Westerlund, V. Ross, R. Whelpley, J. Moore, D. Roberts. Director Byers & Business Mgr. E. Beeman were also present.

Recognition of Visitors / Public Comments

No Visitors or public comments.

Special Guest: Kevin Heid, Stifel Public Finance

Meeting Minutes / APPROVAL

A motion to approve the Regular Library Board Meeting Minutes on June 15, 2026 was made by J. Vaughn and seconded by C. Westerlund. The motion was approved.

Treasurer's Reports / Review of Payments

Treasurer V. Ross and Director Byers reviewed the Treasurer's Reports / Review of Payments.

A motion to approve the Treasurer's Reports / Review of Payments was made by J. Vaughn and seconded by C. Westerlund. The motion was approved.

Reports

Library Director's Report/APPROVAL

See board packet for Library updates from Library Department Heads

A motion to approve the Library Director's Report was made by D. Roberts and seconded by V. Ross. The motion was approved.

Construction Report and Timeline

D. Byers provided an update on the upcoming building project, providing details of how the project is going to unfold and what areas will be available and unavailable.

Friends of the Library Update

The Annual Booksale occurred this past weekend and was a success.

Art Committee Update

Due to the construction project, the committee has decided to postpone the Call of Entry until 2028.

Legislative Update

Director Byers gave an update on Legislation

Tax Receipts Update

We continue to receive tax income for the month of July.

Other

Trustee Training – Library Financials

Director Byers discussed the steps that are taken when creating the annual budget and financials.

Unfinished Business

Other

New Business

FY27 Tentative Combined Annual Budget & Appropriation Ordinance No. 2027-1/ APPROVAL

A motion to approve the FY27 Tentative Combined Annual Budget & Appropriation Ordinance No. 2027-1 was made by J. Vaughn and seconded by R. Whelpley. The motion was approved.

Ordinance No. 2027-2 Authorizing and providing for the issue of approximately \$800,000 Debt Certificates, Series 2026, for the purpose of improving the site of and altering and repairing the District's library building, authorizing an Installment Purchase Agreement and authorizing the sale of said Certificates to the purchaser thereof / APPROVAL

A motion to approve Ordinance No. 2027-2 Authorizing and providing for the issue of approximately \$800,000 Debt Certificates, Series 2026, for the purpose of improving the site of and altering and repairing the District's library building, authorizing an Installment Purchase Agreement and authorizing the sale of said Certificates to the purchaser thereof was made by R. Whelpley and seconded by C. Westerlund. A roll was conducted, and all members present voted in the affirmative.

Closed Meeting Minutes Review / APPROVAL

A motion to approve the Opening of Closed Meeting Minutes was made by J. Vaughn and seconded by V. Ross. The motion was approved

5-18 Security Cameras Policy / REVIEW

Board President M. Roubitchek asked the board to review the 5-18 Security Cameras Policy.

Other

Announcements

Next Board Meeting: August 17th, 2026

2027 Election: August 25th, 2026 – 1st day to circulate petitions

Adjournment

A motion to adjourn the meeting was made by J. Vaughn and seconded by C. Westerlund. The motion was approved and the meeting adjourned at 8:04 p.m.