

**CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, August 17th, 2026, 7:00 PM**

Board Meeting Called to Order

Board Vice President C. Westerlund called the meeting to order at 7:00 p.m. The following board members were present: J. Vaughn, V. Ross, R. Whelpley, J. Moore, D. Roberts. M. Roubitchek was not present. Director Byers & Business Mgr. E. Beeman were also present.

Recognition of Visitors / Public Comments

No Visitors or public comments.

Approval of Minutes: Motion to approve minutes with amendment

J. Vaughn moved to approve the Regular Library Board Meeting Minutes with an amendment from July 20, 2026, and D. Roberts seconded. The motion was approved.

Treasurer's Reports / Review of Payments

Treasurer V. Ross and Director Byers reviewed the Treasurer's Reports / Review of Payments.

A motion to approve the Treasurer's Reports / Review of Payments was made by J. Moore and seconded by D. Roberts. The motion was approved.

Reports

Library Director's Report/APPROVAL

See board packet for Library updates from Library Department Heads

A motion to approve the Library Director's Report was made by J. Vaughn and seconded by V. Ross. The motion was approved.

Construction Report and Timeline

D. Byers provided an update on the building project. Johnco has begun installing fencing around the east and north sides of the building. They will also be closing off sections inside the library as work progresses.

Friends of the Library Update

The bookstore/café will be closed beginning 08.17.2026 to 10.01.2026 due to the construction project.

Art Committee Update

Because of the construction project, the committee decided to postpone the Call of Entry until 2028.

Legislative Update

Director Byers gave an update on State Legislation affecting libraries.

Tax Receipts Update

We continue to receive tax income for August.

Other

Trustee Training – Board Governance

Vice President C. Westerlund discussed the importance of being an effective board member, including best practices, expectations, and general dos and don'ts for board service.

Unfinished Business

Other

New Business

EFIS Building Painting /APPROVAL

J. Vaughn made a motion to approve the EFIS Building Painting, and D. Roberts seconded it. The motion was approved.

FY26 Secretary's Audit Committee / APPOINTMENT

C. Westerlund appointed R. Whelpley and J. Moore to the Secretary's Audit Committee.

Illinois Public Library Annual Report (IPLAR) / APPROVAL

A motion to approve the Illinois Public Library Annual Report (IPLAR) was made by J. Vaughn and seconded by V. Ross. The motion was approved.

5-10 Code of Conduct / APPROVAL

A motion to approve the 5-10 Code of Conduct was made by D. Roberts and seconded by J. Vaughn. The motion was approved.

Library Tour

Director Byers gave Board members a tour of the library.

Other

Announcements

Next Board Meeting and Budget Hearing: September 21st, 2026

Adjournment

A motion to adjourn the meeting was made by J. Moore and seconded by D. Roberts. The motion was approved, and the meeting adjourned at 7:45 p.m.