

**CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
Monday, September 21st, 2026, 7:00 PM**

**Public hearing on Combined Annual Budget and Appropriation
Ordinance No. 2027-3**

Board Vice President C. Westerlund called the public hearing to order at 7:00 p.m. The following board members were present: J. Vaughn, R. Whelpley, J. Moore, D. Roberts. M. Roubitchek & V. Ross were not present. Director Byers & Business Mgr. E. Beeman were also present.

Public Comments

Public Hearing Adjourned

A motion to adjourn the Public Hearing was made by J. Moore and seconded by R. Whelpley. The motion was approved and the meeting adjourned at 7:03 p.m.

Board Meeting Called to Order

Board Vice President C. Westerlund called the meeting to order at 7:03 p.m. The following board members were present: J. Vaughn, R. Whelpley, J. Moore, D. Roberts. M. Roubitchek was not present. Director Byers & Business Mgr. E. Beeman were also present. V. Ross arrived at 7:05 p.m.

Recognition of Visitors / Public Comments

No Visitors or public comments.

Approval of Meeting Minutes

A motion to approve the Regular Library Board Meeting Minutes with amendment from August 17, 2026 was made by D. Roberts and seconded by J. Moore. The motion was approved.

Treasurer's Reports / Review of Payments

Treasurer V. Ross and Director Byers reviewed the Treasurer's Reports / Review of Payments.

A motion to approve the Treasurer's Reports / Review of Payments was made by J. Vaughn and seconded by D. Roberts. The motion was approved.

Reports

Library Director's Report/APPROVAL

See board packet for Library updates from Library Department Heads

A motion to approve the Library Director's Report was made by J. Vaughn and seconded by V. Ross. The motion was approved.

Construction Report and Timeline

D. Byers provided an update on the building project. They are moving along, and there are some small delays but it continues to progress everyday.

Friends of the Library Update

The bookstore / café will remain closed as the construction project continues. The Friends have created a finance committee to discuss how to best manage their revenues.

Art Committee Update

S. Suits is working hard to secure artists for 2027, and waiting for confirmations from two art groups. Once we have those we will have a full roster of artwork for the upcoming year.

Legislative Update

Director Byers gave an update on Legislation.

Tax Receipts Update

We continue to receive tax income for the month of September.

Other

Trustee Training: Open Meetings Act

Vice President C. Westerlund and Director Byers discussed the Open Meetings Act (OMA), including what types of public bodies are required to follow it, some of the requirements involved, and the overall purpose of the Act.

Unfinished Business

Other

New Business

Combined Annual Budget and Appropriation Ordinance No. 2027-3 / ROLL CALL APPROVAL

A motion to approve the Combined Annual Budget and Appropriation Ordinance No. 2027-3 was made by D. Roberts and seconded by J. Moore. A roll call vote was conducted and the motion was approved.

FY27 Estimate of Revenues by Source / ROLL CALL APPROVAL

A motion to approve the FY27 Estimate of Revenues by Source was made by J. Vaughn and seconded by V. Ross. A roll call vote was conducted and the motion was approved.

Exterior Improvements Payment Application #1 from Johnco Construction /APPROVAL

A motion to approve the Exterior Improvements Payment Application #1 from Johnco Construction was made by J. Vaughn and seconded by V. Ross. The motion was approved.

Exterior Improvements Payment Application #2 from Johnco Construction /APPROVAL

A motion to approve the Exterior Improvements Payment Application #1 from Johnco Construction was made by J. Moore and seconded by D. Roberts. The motion was approved.

Debt Certificate Post-Issuance Compliance / REVIEW

Vice President C. Westerlund asked the board to review the Debt Certificate Post-Issuance Compliance.

4-100 Computer and Internet Acceptable Use Policy / APPROVAL

A motion to approve the 4-100 Computer and Internet Acceptable Use Policy was made by J. Vaughn and seconded by V. Ross. The motion was approved.

5-35 Study Rooms/APPROVAL

A motion to approve the 5-35 Study Rooms Policy was made by J. Moore and seconded by V. Ross. The motion was approved.

5-40 Artwork Acquisitions/APPROVAL

A motion to approve the 5-40 Art Acquisitions Policy was made by J. Vaughn and seconded by D. Roberts. The motion was approved.

Levy & Assessment of Taxes Ordinance No. 2027-4 / REVIEW

Vice President C. Westerlund asked the board to review the Levy & Assessment of Taxes Ordinance No. 2027-4

Quarterly Usage Report / REVIEW

Vice President C. Westerlund asked the board to review the Quarterly Usage Report.

Trustee Tour and Photo

This will happen at the next board meeting.

Other

Announcements

Next Board Meeting and Budget Hearing: October 19, 2026

Adjournment

A motion to adjourn the meeting was made by J. Vaughn and seconded by J. Moore. The motion was approved and the meeting adjourned at 7:45 p.m.