CHATHAM AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
Monday, October 19th, 2026, 7:00 PM

Board Meeting Called to Order
Board President M. Roubitchek called the meeting to order at 7 p.m. Board members present: J. Vaughn, J. Moore, D. Roberts, and R. Whelpley.
V. Ross & C. Westerlund were not present. Director A. Byers & Business Mgr. E. Beeman were also present.

Recognition of Visitors / Public Comments
Troop members from Boy Scout Troop 97 attended the meeting.

M. Roubitchek nominated D. Roberts to serve as Acting Treasurer for the October 19, 2026, Board of Trustees meeting.
A motion to approve D. Roberts to serve as Acting Treasurer for the October 19, 206 meeting was made by R. Whelpley and seconded by J. Moore. The motion was approved.

Approval of Meeting Minutes
J. Vaughn moved to approve the Regular Library Board Meeting Minutes from September 21, 2026, and D. Roberts seconded. The motion was approved.

Treasurer's Report / Review of Payments /APPROVAL
Director Byers reviewed the Treasurer's Reports / Review of Payments.

J. Vaughn moved to approve the Treasurer's Reports / Review of Payments, and J. Moore seconded. The motion was approved.

Reports
Library Director's Report/APPROVAL
A. Byers shared highlights from the programs that occurred in September, as well as shared departmental projects and goals.

D. Roberts moved to approve the Library Director's Report, and J. Vaughn seconded. The motion was approved.

Friends of the Library Report
While the bookstore and café remain closed, volunteers have continued to meet every other week and are looking forward to returning to the library. A recent pop-up sale was very successful, selling out within a couple of hours. A. Byers is working with the library's attorney to finalize the bylaws, with the goal of closing the Foundation by year-end. Additionally, the title for the upcoming murder mystery event has been created.

Art Committee Report
The local Chatham School Art classes have created art pieces that can be found in the Children's area. In December, the YA area will also display GHS art.

Legislative Report
No update at this time

Tax Receipts Update
We continue to receive tax income for September.

Construction Report and Timeline
Director Byers provided an update on the building project. The HVAC portion of the project will begin in October. There is a delay for the window installation until November.

Board Training – Community Action – When the Unthinkable Happens: ILA conference presentation
Director Byers shared the presentation she developed for the Illinois Library Association (ILA) Conference, titled Community Action – When the Unthinkable Happens.

Unfinished Business
Other

New Business
Payment Application #3 from Johnco Construction /ROLL CALL APPROVAL
J. Moore moved to approve payment application #3 from Johnco Construction, and J. Vaughn seconded. A roll call vote was conducted; all present voted in the affirmative, and the motion passed.

Determination of Estimated Amounts of Money Necessary to be Raised by Taxation for Tax Year 2026 / ROLL CALL APPROVAL
J. Moore moved to approve the Determination of Estimated Amounts of Money Necessary to be Raised by Taxation for Tax Year 2026, and R. Whelpley seconded. A roll call vote was conducted; all present voted in the affirmative, and the motion passed.

Statement of Receipts and Disbursements FY26 / APPROVAL
J. Vaughn moved to approve the Statement of Receipts and Disbursements FY26, seconded by J. Moore. The motion was approved.

Library Giving Tree /APPROVAL
Director Byers shared that with the construction project, we have an opportunity to repaint the entire eastern wall. While most of it was repainted in 2009 during the expansion, the portion of the wall that holds the giving tree has not been painted since the library was built in 1995. She explained that it needs to be painted, but it would require removing the giving tree. Because of how it was attached to the wall, there is no way to return the tree to the wall after the painting is completed. A. Byers discussed this topic with the Friends of the Library Board and received approval for the proposal. A. Byers proposed painting the wall, removing the giving tree, memorializing the donors in a new way, and creating a new visually appealing area with the open space.

J. Vaughn moved to approve A. Byers' proposal, and J. Moore seconded. The motion was approved.

Special Reserve Plan for FY27 / APPROVAL

A. Byers presented the board with a plan for how the Library District will utilize its special reserve fund, following the establishment of the fund and all laws directed towards the use of the fund.
J. Vaughn moved to approve the Special Reserve Plan for FY27, and J. Moore seconded. The motion was approved.

Resolution 2027-1 LIMRICC Intergovernmental Agreement / APPROVAL

J. Vaughn moved to approve Resolution 2027-1 LIMRICC Intergovernmental Agreement, and J. Moore seconded. The motion was approved.

Resolution 2027-2 LIMRICC Membership Agreement / APPROVAL

J. Vaughn moved to approve Resolution 2027-1, LIMRICC Membership Agreement, and D. Roberts seconded. The motion was approved.

Resolution 2027-3 LIMRICC Bylaws Amendment / APPROVAL

J. Vaughn moved to approve Resolution 2027-1 LIMRICC Bylaws Amendment, and R. Whelpley seconded. The motion was approved.

1-60 Confidentiality of Library Records /REVIEW

Board President M. Roubitchek asked the board to review policy 1-60 Confidentiality of Library Records.

5-15 Unattended Child and Dependent Adult /REVIEW

Board President M. Roubitchek asked the board to review policy 5-15 Unattended Child and Dependent Adult.

5-75 Naming Rights / REVIEW

Board President M. Roubitchek asked the board to review policy 5-75 Naming Rights.

Other

Announcements

Next Board Meeting: November 16th, 2026

Adjournment

D. Roberts moved to adjourn the meeting, and J. Vaughn seconded. The motion was approved, and the meeting adjourned at 7:47 p.m.