

CHATHAM AREA PUBLIC LIBRARY DISTRICT

MEETING MINUTES - LIBRARY DIRECTOR EVALUATION COMMITTEE

Monday, March 15th, 2021 6:15 PM

Meeting held in the Library Conference Room

I. Board Meeting Called to Order

Meeting called to order at 6:15pm. Attendees included Michael Roubitchek, Christine Westerlund and John Moore

II. Recognition of Visitors / Public Comments

No Visitors or public comments

III. Unfinished Business

A. Other

IV. New Business

A. Library Director Evaluation / DISCUSSION

Executive Session 5ILCS120/2(c)(2) (If deemed necessary)

The committee members discussed how to approach evaluating Director Byers' performance so that a recommendation could be made on her proposed salary for the next Fiscal year. After discussion, the committee members decided to distribute a Director Evaluation Form to all seven Board Trustees and request that each Trustee fill out the document in full. When the Director Evaluation Forms are returned to the Committee, a follow-up Committee meeting would be convened to discuss the results of the evaluations and determine a recommendation for the Director's future salary.

The Committee also discussed an Illinois-based survey that reported on salaries of Directors from around the State.

B. Other

V. Announcements

A. Other

VI. Adjournment

Meeting adjourned at 6:55pm