

**CHATHAM AREA PUBLIC LIBRARY DISTRICT**  
**BOARD MEETING MINUTES**  
Monday, February 22nd, 2021 7:00 PM

Meeting Rescheduled from February 15<sup>th</sup>, 2021 due to poor weather conditions  
Meeting held in Library Galleries – Entry through the South door

**I. Board Meeting Called to Order**

J. Moore, C. Moore, L. Ross, E. Bollinger, M. Roubitchek, C. Westerlund, D. Holden present. Director Byers is also present.

**II. Recognition of Visitors / Public Comments**

No visitors or members of the public present.

**III. Approval of the Minutes**

**A motion to approve the January 2021 meeting minutes was made by D. Holden and seconded by J. Moore. The motion passed.**

**IV. Treasurer's Reports / Review of Payments**

The incoming revenue for January 2021 was \$1,283.42. Some of the outgoing expenses included maintenance and building and grounds issues, backflow prevention (occurs on a quarterly basis).

**A motion to approve the Treasurer's Report and Review of Payments was made by C. Westerlund and seconded by C. Moore. The motion passed.**

**V. Reports**

**A. Library Director's Report/APPROVAL**

The CAPLD opened for Grab & Go services on January 21. The usage started off slow at first due to poor weather conditions and other factors.

The Library Friends Bookstore volunteers are eager to come back, but we want to make safe and cautious decisions before re-opening. The cafe will remain closed until further notice.

Library workers qualify for the covid-19 vaccines under the 1B tiered system.

**A motion to approve Director Byers' report was made by D. Holden and seconded by J. Moore. The motion passed.**

**B. Newspaper Articles**

Please see the Board packet for all of the wonderful newspaper articles from the past month.

**C. Other**

**VI. Unfinished Business**

**A. Stage determination for Library building and staff access for Region 3 /APPROVAL**

**A motion was made by E. Bollinger to keep the library in its current stage determination, but with the following changes: extending Saturday hours from 10-2pm to 10-4pm and increasing browsing time from 30 minutes to 60 minutes. D. Holden seconded the motion.**

**A voice vote was taken and passed unanimously. Other**

**B. Other**

**VII. New Business**

**A. Library Foundation Annual Report FY20 / APPROVAL**

**A motion to approve the Library Foundation Annual Report was made by D. Holden and seconded by C. Westerlund. The motion passed.**

**B. 3-20 Anti-Harassment Policy / APPROVAL**

**A motion to approve amended 3-20 Anti-Harassment Policy was made by C. Westerlund and seconded by D. Holden. The motion passed.**

**C. Library Director Evaluation Committee/ APPOINTMENT**

**M. Roubitchek, C. Westerlund, and J. Moore are appointed to the Library Director Evaluation Committee.**

**D. Other**

**VIII. Announcements**

A. Next Board Meeting: March 15th at 7:00 p.m.

B. ILA's Legislative Breakfast via Zoom: February 26<sup>th</sup>:

[https://us02web.zoom.us/webinar/register/WN\\_sfQw3mGQQJqVGsJvE1GqvQ](https://us02web.zoom.us/webinar/register/WN_sfQw3mGQQJqVGsJvE1GqvQ)

C. Friends' Murder Mystery Fundraiser:

a. Premiere March 13<sup>th</sup> @ 7:00 <https://www.showtix4u.com/event-details/44835>

b. Video-On-Demand: March 15<sup>th</sup> – 31<sup>st</sup>: <https://www.showtix4u.com/event-details/44840>

**IX. Adjournment**

**A motion to adjourn was made by D. Holden and seconded by J. Moore. The motion passed. Adjournment at 7:26pm.**